

## BC Lacrosse Association Minor Box Lacrosse TOURNAMENT COORDINATOR DUTIES

Association: \_\_\_\_\_

Attention: \_\_\_\_\_

### Important information for the Tournament Coordinator

Dear Tournament Co-ordinator:

Congratulations for having your tournament application approved and sanctioned as one of the official tournaments being offered in BC Minor Lacrosse.

As the Tournament Coordinator for this tournament you will have many responsibilities to ensure that you have a successful tournament this year.

1. All tournaments will strictly adhere to all Rules and Regulations of the BCLA and the CLA.
2. Tournaments must adhere to Regulation 14 of Minor Directorate Operating Policy.
3. All teams from outside of the Province of British Columbia must have written permission from their governing bodies before participating in the Tournament.
4. All referees for all BCLA sanctioned tournaments must be approved by the BCLOA.
5. Ensure that the originals or a copy of the white game sheets are submitted to your Commissioner, (as well as the corresponding Commissioners in other Zones) when teams outside of your Commission are participating. Send a list of the suspensions to the Minor Directorate Tournament Co-ordinator.
6. In the event that you do not pass on this information (**within the required time lines of the tournament's completion**) you may jeopardize the BCLA's support to sanction your tournament in future.

**Rationale:** Major penalties are tracked and accumulated by the Commissioners and will determine when a player needs future discipline (ie: suspension). Without this information the division records are not complete. In order to be fair to all teams we must ensure that all information is recorded in all divisions using the same information.

Your co-operation is appreciated and is instrumental in monitoring any disciplinary actions. If you have any questions please contact your Zone Director as indicated below.

Once approved tournament dates will be posted on Web Site.

Thank you,

\_\_\_\_\_  
Zone \_\_ Director      Phone # \_\_\_\_\_