

## 2019 ANNUAL GENERAL MEETING AND SPECIAL SESSION TIMELINES

### Field Directorate Special Session Timeline

- Wed, Feb 6** Notice of Field Directorate Special Session  
All blank forms – Registration, Operating Policy Changes to be mailed out
- Wed, Feb 27** Deadline for changes for Field Directorate Operating Policy into BCLA Office
- Wed, Mar 6** 2<sup>nd</sup> Notice/Operating Policy Changes circulated
- Fri, Mar 22** Deadline for Executive Reports to be submitted to the BCLA Office  
Deadline for Budget to be submitted to BCLA Office  
Deadline for Registration Forms to BCLA Office  
Deadline for Nomination Forms to BCLA Office
- Sat, Apr 6** **Field Directorate Special Session – Executive - Burnaby - 10:00 AM–4:00 PM**  
**Executive – Burnaby, 4201 Lougheed Hwy, Burnaby**

### BC Lacrosse Coaches and BC Lacrosse Officials Special Session Timeline

- Wed, Jul 3** First Notice of BCLCG/BCLOG Special Session  
Forms circulated – Registration, Policy Changes, Agenda, Awards
- Wed, Jul 31** Deadline for BCLCG/BCLOG Operating Policy Changes to the BCLA Office
- Wed, Aug 7** 2<sup>nd</sup> Notice of Operating Policy changes circulated for BCLCG/BCLOG
- Thu, Aug 22** Deadline for Executive Reports/Budget to be submitted to the BCLA Office  
Deadline for nominations of awards (BCLCG/BCLOG)
- Thu, Aug 29** Deadline for Registration Forms
- Sat, Sept 7** **BCLCG Special Session at Executive - Burnaby 9:30 AM–4:00 PM**  
**BCLOG Special Session at Executive - Burnaby 9:30 AM-4:00 PM**  
**Executive – Burnaby, 4201 Lougheed Hwy, Burnaby**

### BCLA Annual General Meeting Timeline

*(BCLA AGM, Minor Directorate, Senior Directorate)*

- Wed, Jul 24** First Notice of Annual General Meeting  
Forms for changes to the Operating Policy/Constitution & By-Laws  
Hotel Information and Order Form  
Award Nomination Forms  
Letter re: policy on who pays for delegate fees, travel, etc.
- Wed, Sept 4** Deadline for Constitution/By-Law changes into the office.  
Deadline for BCLA, Senior, Minor Operating Policy changes to office  
Deadline for Award Nomination forms into the office.
- Wed, Sept 4** Deadline for all Executive Reports/Budgets for Annual Report
- Mon, Sept 9** Deadline for BCLCG, BCLOG Minutes to office
- Wed, Sept 18** 2<sup>nd</sup> Notice of Changes to the Constitution/By-Law & Operating Policies
- Thu, Sept 26** Deadline for booking Hotel for AGM  
Deadline for AGM Registration Forms
- Oct 18-20** **2019 BCLA AGM – Whistler, BC**