



## Request for Out-of-Province/Out of Country Travel/Event

**Date:** \_\_\_\_\_ **Association:** \_\_\_\_\_  
**Discipline:** Box      Field      Women's Field      **Division/Level:** \_\_\_\_\_  
**Team Name:** \_\_\_\_\_ **Team Contact:** \_\_\_\_\_  
**Phone:** Home: \_\_\_\_\_ Cell: \_\_\_\_\_ Work: \_\_\_\_\_  
**E-Mail:** \_\_\_\_\_

**PLEASE INCLUDE THE COMPLETE ROSTER OF THE TRAVELLING TEAM, Including Coaches**

### **EVENT INFORMATION**

Name of Tournament/Event:

Dates of Tournament/Event:

Location of Tournament/Event:

Name of Host Organization:

Contact:

Phone Number:

E-Mail Address:

### **TRANSPORTATION**

Departure Date to Event:

Mode of Transportation:

Departure Date from Event:

Mode of Transportation:

### **ACCOMODATIONS**

Name and Location of Accommodations:

Dates of Accommodations check-in/check-out:

### **OUT-OF-COUNTRY TRAVEL INSURANCE**

For **out-of-country travel only**. The BC Lacrosse Association carries Out-of-Country Medical Insurance in our insurance package for teams whose individuals are **all currently registered members** (athletes, coaches and team personnel, managers, chaperones and referees) travelling out of country, as long as travel permit has been submitted with a list of all people traveling, and as long as the travel permit is approved by the BCLA and respective Directorate/League. The same policies apply – athletes must be currently registered and coaches must be currently registered and properly trained/certified. If you have any questions, please contact the BCLA office. This cost will be absorbed by the BC Lacrosse Association.



### **Conditions of Approval of Travel Permit**

1. A Team wishing to compete in tournament/exhibition games in another province and/or out of country must first submit this Travel Permit to the British Columbia Lacrosse Association. All information requested on this form must be completed. The Permit must be received by the BC Lacrosse Association no later than fourteen (14) days prior to the event.
2. Only teams made up of players and coaches duly registered with the British Columbia Lacrosse Association can obtain a travel permit. A list of the team roster including coaches must accompany this travel permit. Coaches are to be identified by NCCP number and certification level.
3. Teams must have permission from each player's home association president to travel with this team.
4. Teams travelling out of country must purchase additional medical insurance for that country.
5. Traveling teams may only compete against opponents or in tournament events approved in this permit. Games must be sanctioned by a recognized lacrosse governing body.
6. Traveling teams must adhere to the rules of the completion in which it is participating.
7. Teams participating in any tournament or exhibition series shall abide by the host's rules in regards to any minor and major suspensions, which may be more or less severe than BCLA suspension guidelines. Teams must ensure any suspensions enforced from their local association are served during the games with game sheets marked accordingly on tournament games covered by this Permit. Any new suspensions received at the tournament shall be carried over and served during subsequent local association / BCLA sanctioned games.
8. Submit a copy of all game sheets to your local commissioner within three (3) days of returning home from the tournament. Failure to do so may result in additional disciplinary action / suspension of the coach(s).
9. Travelling teams shall remain subject to the Operating Policies & Codes of Conduct in so far as disciplinary matters and behavioural conduct are concerned. Teams are representing their local association and the BCLA, therefore, the conduct of the team must be indicative of this responsibility.

**I hereby state the above mentioned team will abide by the conditions set forth by the British Columbia Lacrosse Association.**

### **Team Representative**

**Date of Request:**

**Print Name:**

**Signature:**

**Name/Location of Tournament/Event:**

**Dates of Tournament/Event:**

### **Club/Association President(s) Approval**

Date:

Name of Association:

Print Name:

Signature:

Date:

Name of Association:

Print Name:

Signature:

Date:

Name of Association:

Print Name:

Signature:

### **BCLA Approval**

Date:

Name of Directorate:

Print Name:

Signature:



**Request for Travel Permit Team Roster  
(This form or a complete roster to be attached to application)**

- 1.
- 2.
- 3.
- 4.
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- 11.
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- 17.
- 18.
- 19.
- 20.
- 21.
- 22.

**TEAM PERSONNEL**

Head Coach:

Assistant Coach:

Team Manager:

Team Trainer: