

ORGANIZATION STANDARDS FOR VOLUNTEER INVOLVEMENT

from the Canadian Code for Volunteer Involvement, Volunteer Canada

1. The boards of directors and senior management acknowledge and support the vital role of volunteers in achieving the organization's purpose or mission.
2. Policies and procedures are adopted by the organization to provide a framework that defines and supports the involvement of volunteers.
3. A qualified person is designated to be responsible for the volunteer program.
4. A clearly communicated screening process is consistently applied.
5. Volunteer assignments address the purpose of the organization and involve volunteers in meaningful ways—reflecting their various abilities, needs and backgrounds.
6. Volunteer recruitment and selection reaches out to diverse sources of volunteers.
7. Volunteers receive an orientation to the organization, its policies and procedures, and receive training for their volunteer assignment.
8. Volunteers receive appropriate levels of supervision according to their task and are given regular opportunities to receive and give feedback.
9. Volunteers are welcomed and treated as valuable and integral members of the organization's human resources.
10. The contributions of volunteers are regularly acknowledged with formal and informal recognition methods.