



**Minutes of the
2014 BCLA Annual General Meeting
Saturday, October 18, 2014
Whistler Conference Centre, Whistler, BC**

1. **Welcome/Call to Order.** The meeting was called to order at 1:07 PM with President Sohen Gill presiding. Sohen introduced the BCLA Executive and welcomed everyone to the meeting.

2. **Approval of Minutes of the October 13, 2013 Annual General Meeting.** *It was moved by Harold Corbett, seconded by Jamie Scott that the minutes of the B.C. Lacrosse Association 2013 Annual General Meeting be adopted as circulated.* **CARRIED**

3. **Business Arising from Previous Minutes.** None.

4. **Executive Reports - All reports contained in the 2014 BCLA Annual Report**

- a) President and CLA Report: Sohen Gill
- b) Treasurer: David Soul

It was moved by Ken Wood, seconded by Angie Schwan to approve the 2014 BCLA Financial Report. **CARRIED**

- c) Secretary: Myrna Cable
- d) Vice President - Administration: Don Scott
- e) Vice President - Operations: Greg Toll
- f) Vice President - Performance Programs: Ron McQuarrie
- g) Vice President - Development: Terry Mosdell
- h) Director at Large: David Jenkins

It was moved by Dave Wilkie, seconded by Dan Wray to accept all reports as circulated.
CARRIED

5. **Directorate/Technical Support Group Reports:**

- a) **Senior Directorate** (Harold Corbett) – Harold reported that the meetings went well.
- b) **Minor Directorate** (Angie Schwan) – Angie reported she was elected to a 2 year term as Chair and Tracy Marriott was elected to a 2 year term as Secretary. Angie also reported that the meetings went well and asked everyone to read the article she submitted in the latest copy of Lacrosse Talk, “Abuse of Officials”. The article brings to the members’ attention some of the stories relayed to Angie from officials in our membership. Angie mentioned the focus of the coming seasons should be to stop the abuse!
- c) **Field Directorate** (Dirk Rachfall) - as circulated in the 2014 Annual Report. Their Special Session was held in April. Elections were held and the following positions were filled: Chair, 2 year term, Dirk Rachfall, Vice Chair, Women’s Field, Sue Kinna was elected to a 2 year term, Secretary, 2 year term, Barb Calve.
- d) **BC Lacrosse Coaches Association** (Mike Marshall) - as circulated in the 2014 Annual Report. Their Special Session was held September 2014. Elections were held and the following positions were filled: Chair: Mike Marshall, Vice Chair Senior Box: Dennis Quigley, Vice Chair Minor Box: Rob Arden, Vice Chair Field: Tyson Leies, Vice Chair Women’s Field: Dan Stroup, Secretary: Dan Wray.

e) **BC Lacrosse Officials Association:** (Lee Brien) - as circulated in the 2014 Annual Report. Their Special Session was held September 2014. Elections were held and the following positions were filled: Vice Chair Minor, 2 year term, Kyle Shanks, Vice Chair Senior, Joe Wong, Vice Chair Field 2 year term, Ryan Nose

6. Credentials Report: Myrna Cable

The breakdown is as follows:

Executive	7 out of a possible 8
Coaches	6 out of a possible 14
Officials	10 out of a possible 22
Seniors	64 out of a possible 105
Minors	107 out of a possible 128
Field	34 out of a possible 64
Vol Tech	0 out of a possible 6

TOTAL: 228 out of a possible 347 voting delegates

Sohen Gill introduced AJ Joma, CLA Vice –President Domestic Competition.

7. Proposed Amendments

BCLA BY-LAWS

It was moved by Angie Schwan, seconded by Ken Wood that BY-LAW NUMBER 1: DEFINITIONS, 3. be amended to read:

3. **British Columbia (BC) Lacrosse Officials Technical Support Group (BCLTSG)** – is the Technical Support Group responsible for all registered referees for all associations and leagues under British Columbia Lacrosse Association jurisdiction. *No other association, other than the BC Lacrosse Association shall have jurisdiction of lacrosse officials within BC.*

CARRIED

It was moved by Rob Wood, seconded by Harold Corbett that BY-LAW NUMBER 1: DEFINITIONS, 4. be amended to read:

4. **British Columbia Lacrosse Coaches Association (BCLCA)** – is the Technical Support Group responsible for all registered coaches for all associations and leagues under British Columbia Lacrosse Association jurisdiction. *No other association shall have jurisdiction of lacrosse coaches within BC.*

CARRIED

It was moved by Dave Wilkie, seconded by Andrew Corbould to add a new BY-LAW NUMBER II: MEMBERSHIP, 6. to read:

Add new BY-LAW NUMBER II: MEMBERSHIP, 6. that would read:

6. *The following shall be considered members holding a vote at their respective Special Sessions:*
- (a) Officials - upon submission of the yearly certification exam to the BCLA Office.*
 - (b) Coaches – upon submission of the yearly Form 100 coach registration form.*

CARRIED

It was moved by Angie Schwan, seconded by Linda Cretney:

That all references to the BC Lacrosse Officials Association and BCLOA be changed to the BC Lacrosse Officials Technical Support Group (BCLOTSG) in the BCLA Constitution & By-Laws and Operating Policy.

CARRIED

It was moved by Brian Corbett, seconded by Tyson Leies:

That all references to the BC Lacrosse Coaches Association and the BCLCA be changed to the BC Lacrosse Coaches Technical Support Group (BCLCTSG) in the BCLA Constitution & By-Laws and Operating Policy.

CARRIED

It was moved by Andrew Corbould, seconded by Toni Lowe:

That all references to the BC Lacrosse Volunteer Leadership Association and BCLVLA be changed to the BC Lacrosse Volunteer Technical Support Group (BCVTSG). in the BCLA Constitution & By-Laws and Operating Policy.

CARRIED

It was moved by Dave Wilkie, seconded by Dirk Rachfall that BY-LAW NUMBER V: OFFICERS be amended to read:

1. The officers of the Association shall be:
 - President
 - Immediate Past President
 - Vice President Performance Programs
 - Vice President Development
 - Vice President Operations
 - Vice President Planning/Administration
 - Vice President Technical Programs*
 - Treasurer
 - Secretary
 - Director at Large
2. (a) All officers, other than the Immediate Past President, shall be elected by secret ballot at the Annual Meeting.
- (b) In the event that there is but a single nominee for an office, the secretary shall cast one vote for such nominee.

3. The President, Vice President Development, *Vice President Technical Programs* and the Vice President Planning/Administration shall be elected for two year terms in even-numbered years. *(Please Note: For the first term (2014-15) of the Vice President Technical Programs, the BCLA Executive shall appoint an individual to this position, for a one-year term. An election shall take place at the 2015 BCLA AGM for this position.)* The Vice President Operations, Vice President Performance Programs, the Treasurer and the Secretary shall be elected to two year terms in odd-numbered years. The Director at Large will be elected annually for a one-year term. The term of the Immediate Past President will be limited to two years.

CARRIED

It was moved by moved by Angie Schwan, seconded by Harold Corbett that BY-LAW NUMBER VI: DUTIES OF OFFICERS, 4. be amended to read:

4. **The Vice President Development** – responsible for Development Committee and *responsible for* athlete and regional development, human resource development and education.

CARRIED

It was moved by Jim Ross, seconded by Davie Wilkie to add new BY-LAW NUMBER VI: Duties of officers, 5. be amended to read:

5. *The Vice President Technical Programs - responsible for the oversight of the BC Lacrosse Coaches and Officials Technical Support Groups and development of those programs including certification, human resources and education.*

CARRIED

It was moved by Fred Lachlan, seconded by Dave Wilkie that BY-LAW NUMBER IX: COMMITTEES (F) (iii) AND (h) be amended to read:

(f) The Development Committee

- (iii) The Development Committee shall consist of members of the Executive, Vice President Development, *Vice President Technical Programs*; Chair of the Minor Directorate, or designate; Chair of the Senior Directorate, or designate; Chair of the Field Directorate or designate; Chair of the Recreation Directorate or designate; Chair of the BCLOA or designate; Chair of the BCLCA or designate; Chair of the BCLVLA or designate; Regional Development Directors (representing each zone or region), a Schools, Athlete, Women's and Inter-Lacrosse representative. If delegates are not appointed, the Chair of the Development Committee can appoint any member to fill the vacancy.

(h) Operations Committee

- (i) The members of the Operations Committee shall be the Vice President Operations, the Vice President Development, *the Vice President Technical Programs*, the Field Registrar, the Minor Box Registrar, the Recreation Registrar, the Senior Box Registrar, Chair of the Minor Directorate or a designate, Chair of the Senior Directorate or a

designate, Chair of the Field Lacrosse Directorate or a designate, Chair of the Recreation Directorate or a designate, Chair of the BCLOA or a designate, and Chair of the BCLCA or a designate.

CARRIED

It was moved by Ron McQuarrie, seconded by Angie Schwan that BY-LAW NUMBER IX: COMMITTEES be amended to read:

(i) Team BC Committee

- (i) The members of the Team BC Committee shall be the BCLA Vice President – Performance Programs, BCLA Vice President – Operations, the BCLCA Chair, the BCLCA Vice Chair – Minor, the BCLCA Vice Chair – Men’s Field, the BCLOA Vice Chair - Minor, the BCLOA Vice Chair – Field, the Minor Directorate Chair, the Field Directorate Chair, the BCLA Technical Director and the BCLA Regional Coaches.
- (ii) This committee is responsible for ensuring that all administrative and technical requirements are met by published deadlines in order to provide the applicable Provincial Teams for *all those divisions in Minor Box and Youth Field Lacrosse in which the CLA deems a National event shall be held and/or in any age group that the Team BC Committee approves a Team BC program to operate.*
- (iii) *Is responsible to set and administer the Team BC Directive on an ongoing basis.*

CARRIED

BCLA GENERAL OPERATING POLICY

It was moved by Angie Schwan, seconded by Harold Corbett that REGULATIONS 5: TRAVEL, 5.02 (i) be amended to read:

5.02 Out of Province and Out of Country Travel Permit

- (i) An application form for travel outside of province or country must be completed and submitted to the BCLA for approval within the following time lines:
 - Inter-Provincial Tournament **14** days before the event
 - Out of Country 14 days before the event

CARRIED

It was moved by Ernie Meyer, seconded by Tony Cable that REGULATION 6: INSURANCE be amended to read:

Each year the Executive shall negotiate with a licensed insurance carrier, the cost of providing extended medical, accidental injury, and dental insurance for players, *coaches*, referees and team officials in all divisions. Such cost shall be separately negotiated for players and team officials in all divisions and for referees, and expressed as a per capita cost or Minor players and all referees, and as a per team cost for all Senior teams. For Minor players and all referees, this cost shall be added to the registration fee for each Minor player and all referees. For Senior teams, this cost shall be separate from registration fees. Referees who are also registered players shall not be subject to two insurance fees.

CARRIED

It was moved Toni Lowe, seconded by Dirk Rachfall to amend REGULATION 11: SUSPENSIONS AND DISCIPLINE, 11.01 to read:

11.01 All BCLA members shall recognize that all disciplinary actions and suspensions given in the Field Directorate, Senior Directorate, Minor Directorate, Recreation Directorate, B.C. Lacrosse Coaches Association, B.C. Lacrosse Volunteer Leadership Association and the B.C. Lacrosse Officials Association will be served in that Directorate or Technical Support Group, unless upon a recommendation of the residing body, it is deemed by the BCLA Executive that the infraction warrants a suspension from all sectors or any other sectors of the BCLA. An exception to this will be when a suspension is due to non-payment of funds owing to the BCLA Office, *Team or League. When a suspension is for outstanding monies, the suspension will apply to all Directorates and Technical Support Groups.* The only other exception will be that a Minor Directorate player is not permitted to play with a Senior Directorate team until the player's suspension with the Minor team has been served and if a Minor Directorate player receives a suspension while playing up on a Senior Directorate team, the player is not able to play for their minor team until the suspension for the allotted number of games assessed in the Senior Directorate has been served with the team the player is registered with.

CARRIED

It was moved by Bridget Hughes, seconded by Ernie Meyer that APPENDIX A: BCLA APPEALS PROCESS be replaced with the following.

It was moved by Bridget Hughes, seconded by Dave Wilkie to further amend APPENDIX A: Definitions: to add "working days" is referred to BCLA offices hours and if a holiday falls within this time frame then the time is extended to the next day that the BCLA office is open.

CARRIED

It was moved by Bridget Hughes, seconded by Judy Regier to add "working" to Time Limits 11.

CARRIED

It was moved by Bridget Hughes, seconded by Denise Forlin to add 12.1 The Chairs of the Senior, Minor and Field Directorates will appoint Appeal Members from their executives and/or commissioners.

CARRIED

It was moved by Bridget Hughes, seconded by Ernie Meyer to change title of Review by BCLA Executive Committee to Review by Level of Appeal.

CARRIED

It was moved by Bridget Hughes, seconded by Jamie Scott to add 31.1 The initial Appeal shall be heard at the appropriate Directorate level.

CARRIED

It was moved by Bridget Hughes, seconded by Ernie Meyer to amend 32. to read The Notice of Appeal must be commenced within three (3) working days of the decision from the Directorate Appeal hearing.

CARRIED

APPENDIX A: BCLA APPEALS PROCESS

Definitions:

- “Appeal” refers to the Appeal conducted under this process;*
- “Appeal Board” refers to the Appeal Committee;*
- “Appellant” refers to the member appealing a decision;*
- “Hearing” refers to the hearing conducted under this process;*
- “May” refers to a choice to act or not;*
- “Member” is defined in the BCLA By-Law II: Membership.*
- “Notice of Appeal” refers to the application filed in accordance with this process;*
- “Party” or “Parties” refers to any person affected and participating in the Appeal;*
- “Respondent” refers to the individual or body whose decision is being appealed.*
- “Working Days” refers to BCLA offices hours and if a holiday falls within this time frame then the time is extended to the next day that the BCLA office is open.*

General Powers

- 1. The Appeal Board has the power to manage its own processes and may produce rules respecting practice and procedure to enable the unbiased and timely resolution of the matters before it.*
- 2. Without limiting section (1), the Appeal Board may make rules as follows:*
 - a) Relating to holding of pre-hearing conferences which might include confidential conferences, requesting parties to attend a pre-hearing conference;*
 - b) With respect to receipt and disclosure of documentation;*
 - c) Regarding the exchange of records and documents by parties;*
 - d) Regarding written submissions by parties;*
 - e) Specifying the form of application and time within which and how the party must respond to the application;*
 - f) Regarding service of the documents;*
 - g) Regarding each party providing a mailing address and/or email address and/or fax number for service;*
 - h) Regarding procedures for preliminary or interim matters;*
 - i) Regarding any additional parties to an application;*
 - j) Regarding adjournments;*
 - k) Regarding the joining of applications;*
 - l) Regarding witnesses to an application;*
 - m) Regarding non-compliance with the Appeal Boards rules;*
 - n) Regarding access and restrictions to documents;*
- 3. Any changes to the rules in this section may be made at the Annual General Meeting of BCLA.*
- 4. The Appeal Board is to ensure that these rules of practice and procedure are available to the Members and public.*

Withdrawal or settlement of application

- 5. The applicant must inform the Appeal Board if all or part of the issue has been settled. Upon receipt of settlement the Appeal Board must inform all parties that the application.*

Service of documents

- 6. The applicant must provide to the BCLA written notice by fax, email and/or mail no later than seventy-two (72) hours. If notice is provided by fax and/or email, the payment in the amount of \$250.00 must be received by BCLA within seventy-two (72) hours of written notice.*

7. *The Appeal Board will provide any and all documents received from the applicant to any person named in the application by personal service which includes, ordinary mail, fax, and/or email to the last known address. That person will be able to respond to the materials.*

Notice of Appeal

8. *The Notice of Appeal must include the following:*
 - a) *Contain the applicants name, address, phone number(s) and e-mail address;*
 - b) *Identify the decision that is being Appealed;*
 - c) *State why the decision should be changed;*
 - d) *State the outcome requested; and*
 - e) *Must include the required fee.*

Time Limits

9. *The Notice of Appeal must be filed in the BCLA office no later than 72 hours after the decision being made.*
10. *The commencement of an Appeal does not operate as a stay or suspend the decision being appealed.*
11. *The Chair or delegate shall hold an Appeal hearing within fourteen (14) working days of receipt of the Notice of Appeal.*

Appeal Board members

12. *The BCLA Vice President - Administration will appoint a minimum of 25, no more than 30 Appeal Board members by January 1 each year.*
13. *The Chairs of the Senior, Minor and Field Directorates will appoint Appeal Members from their executives and/or commissioners.*
14. *Each hearing will have a Chair and three to seven panel members. The panel members will have the jurisdiction of, and may exercise and perform the powers and duties provided to them under this bylaw.*
15. *The decision of a majority of the panel members constitutes the decision of the panel.*
16. *Appeal Board members must faithfully, honestly and impartially perform their duties and must not, except in the proper performance of those duties, disclose to any person any information obtained as a member.*

Disclosure of Documents

17. *Appeal Board members and/or parties to the Appeal must not disclose or be compelled to disclose any documentation or statements made by a party in the dispute unless the matter proceeds to criminal court.*

Summary Dismissal

18. *At any time once an application has been filed, the Appeal Board may dismiss all or part of it if the Appeal Board determines that:*
 - a) *the application is not within the jurisdiction of the board;*
 - b) *the application was not filed within the applicable time limit; and*
 - c) *the application was made in bad faith or filed for an improper purpose or motive.*
19. *If the Appeal Board dismisses all or part of the application, the chair must inform all parties of the decision in writing within 24 hours and the reason for that decision.*

Witnesses

20. *A party to the application may provide a witness statement in writing if that witness is relevant to the issue(s) in the application.*

21. *The Appeal Board and a party to the application have the right if necessary to ask questions to the witnesses for a full and fair disclosure of the matters relevant to the hearing.*
22. *The Chair may limit the examination of the witness if he/she are satisfied that the questions have been answered.*

Recording of hearing

23. *The Chair or designate will take minutes of the hearing. These minutes will be forwarded to the BCLA Executive Director to keep on file.*

Form of hearing of application

24. *The hearing may be in any combination of written, telephone, and in person.*

Adjournments

25. *The Chair has the right to adjourn a hearing if required and provide reasons for the adjournment.*
26. *The Chair must ensure that the adjournment does not impact any of the parties in a negative way.*

Evidence

27. *The Chair may receive and accept information that it considers relevant, necessary and appropriate to the matter that is being appealed.*

Decisions

28. *The Appeal Board may attach terms or conditions to a decision.*
29. *The Appeal Board's decision is effective on the date on which it is issued, unless otherwise specified by the Appeal Board.*
30. *The Chair must communicate the Committee's final decision in writing within 24 hours to the parties affected by the decision, and give reasons for the decision. A copy of this letter must be sent to the BCLA Executive Director to keep on file.*
31. *If the Appellant is successful, the cost of the Appeal (\$250.00) will be returned to the issuing person. If the Appellant is not successful, the money is then forfeited. There shall be no returning of moneys should the Appeal be upheld.*

Review by Level of Appeal

32. *If a further Appeal is warranted to the BCLA Executive Committee level, then a further \$250.00 will be required and a written Appeal to the Executive Board. If notice is provided by fax and/or email, the payment in the amount of \$250.00 must be received by BCLA within seventy-two (72) hours of written notice.*
33. *The Notice of Appeal must be commenced within three (3) working days of the decision from the Directorate Appeal hearing.*

Immunity for Appeal Board

34. *The Chair, Appeal Board members or other officer who makes a decision in an application within their performance of a statutory duty or in the exercise of statutory power is not subject to legal proceedings.*

AMENDED MOTION CARRIED.

It was moved by Andrea Jones, seconded by Lee Brien that APPENDIX B: 2014-15 FEE SCHEDULE, Payments to Referees (page 2), Women's Field Umpire Payment/Game be amended to read:

Women's Field Umpire Payment/Game

U12	\$30
U15	\$35
U19	\$40
Senior	\$40

CARRIED

BCLA GENERAL OPERATING POLICY - BC LACROSSE OFFICIALS SECTION

It was moved by Ken Wood, seconded by Brian Corbett that REGULATIONS 3: ORGANIZATION, 3.05 to read:

- 3.05** *Allocators* for Senior Box shall be ***appointed by the Senior Directorate and ratified by the BCLA Executive prior to the start of the season.***

It was moved by Doug Wright, seconded by Ernie Meyer to further amend this motion by deleting the last sentence. **DEFEATED**

It was moved by Andrew Corbould, seconded by Cam Comeau to add "in consultation with the BC Officials". **CARRIED**

Amended Motion:

- 3.05** *Allocators* for Senior Box shall be ***appointed by the Senior Directorate in consultation with the BC Lacrosse Officials Technical Support Group and ratified by the BCLA Executive prior to the start of the season.***

AMENDED MOTION CARRIED.

It was moved by Andrew Corbould, seconded by Doug Wright that REGULATION 3: ORGANIZATIONS, 3.06 be amended to read:

- 3.06 All records/information obtained or developed during the elected/appointed season becomes the property of the **BCLA** and must be handed over to the ***BCLA Technical Director.***

CARRIED

It was moved by Richard Appels, seconded by Mike Marshal that REGULATION 4: MEMBERSHIP, 4.01 be amended to read:

- 4.01** All officials (Senior, Minor, Men's Field, Women's Field) will be registered with the **BCLA** and will follow the regulations in ***the BCLA*** Operating Policy.

CARRIED

It was moved by Susan Atkinson, seconded by Christina Stroup that REGULATION 4: MEMBERSHIP, 4.03 be amended to read:

- 4.03 To be an active member of the **BCLA**, an official must:
- attend an officiating clinic or refresher course prior to the start of regular season play, and satisfy the specific requirements pursuant to their sector and levels;
 - have paid the BCLA registration fees.
 - All outstanding fines must be paid prior to registration as an official each season.

CARRIED

It was moved by Angie Schwan, seconded by Harold Corbett that REGULATIONS 4: MEMBERSHIP, 4.04 be amended to read:

- 4.04 All *active registered officials* have the privilege of voting at the BC Lacrosse Officials Association Special Session held each year.

CARRIED

It was moved by Gord Miller, seconded by Dale Sutton REGULATIONS 4: MEMBERSHIP, 4.05 be removed.

- 4.05 All members of the BCLOA are entitled to insurance coverage, as outlined in the BCLA Operating Policy: Section 6.*

CARRIED

It was moved by Ken Wood, seconded by Harold Corbett that REGULATION 5: GAME ASSIGNMENT GUIDELINES, 5.04 be removed.

- 5.04 Officials are eligible to participate in two (2) National Championships in the current playing season with only one (1) National Championship being on the floor. This would not preclude someone from being Referee-in-Chief (RIC) at another National Championship (one as an administrator and one as a participant).*

Note: Exemption made for Field. Will be reviewed on a yearly basis.

CARRIED

It was moved by Harold Corbett, seconded by Lee Brien to amend REGULATION 5: GUIDELINES, ASSIGNMENT GUIDELINES, 5.05 to read:

- 5.05 Referee-in-Chief (National Championships held in BC)
Three names *will be put forward by the BCLOA Executive Committee to the Senior Directorate who shall select one person. The selected person shall be forwarded to the BCLA President for approval. The BCLA President shall send the individual's name to the CLA for final approval.*

CARRIED

It was moved by Ken Wood, seconded by Dave Bailuk to amend REGULATION 5: GAME ASSIGNMENT GUIDELINES, 5.06 to read:

- 5.06 All officials game assignments in all senior directorate lacrosse games shall be allocated by the **BCLA** Senior Allocators. This will include all exhibition, league, playoff and provincial games. All official game assignments in all Senior Directorate Provincial games shall be allocated by that Championship's Referee-in-Chief.

CARRIED

It was moved by Lee Brien, seconded by Brian Corbett that BCLOA APPENDIX FOUR: SELECTION POLICY - REFEREES TO SENIOR BOX PLAYOFFS, PROVINCIALS AND NATIONALS be amended to read:

**APPENDIX FOUR: SELECTION POLICY
REFEREES TO SENIOR BOX PLAYOFFS, PROVINCIAL, NATIONAL AND
INTERNATIONAL EVENTS**

**APPENDIX FOUR: SELECTION POLICY - REFEREES TO SENIOR BOX PLAYOFFS,
PROVINCIALS AND NATIONALS currently reads:**

Selection Policy

1. A candidate must be an active member in good standing of the *BC Lacrosse Association* as of May 1 of the current playing year.
2. (a) A candidate for Intermediate, Junior B, Senior C Playoff and Provincials must have attained a CLA Level 3 or greater, must have officiated 10% of league games and must receive two (2) favorable evaluation during the league from an evaluator recognized by the Selection Committee.

b) A candidate for Junior A and Senior B Playoff must have attained a CLA Level 4 or greater, must have officiated 10% of league games and must receive two (2) favorable evaluation during the League from an evaluator recognized by the BCLOA Selection Committee.

c) A candidate for Founder's Cup must have attained a CLA Level 4 or greater, must be an active part of the Junior B League Playoffs and Provincials, and must receive two (2) favorable evaluations during the Playoffs and Provincials from the RIC at Provincials or an evaluator recognized by the Selection Committee. A candidate for President's and Minto Cup must have attained a CLA Level 4 or greater, must be an active part of the Senior B or Junior A Playoffs, and must receive two (2) favourable evaluations during the Playoffs from an evaluator recognized by the Selection Committee.
3. *. Founders Cup candidates must not have officiated at no more than three Founders Cup.*
4. All candidates must be active members within the BCLOA and CLA Officiating Programs.
5. Successful applicants will receive an invitation by the BCLOA Vice-Chair - Senior.
6. All candidates must meet all examination requirements as set out by the BCLOA and CLA Officiating Committees.
7. All candidates must meet all evaluation requirements as set out by the BCLOA and CLA Officiating Committees.
8. All candidates must meet all fitness requirements as set out by the BCLOA and CLA Officiating Committees.
9. All candidates must meet all uniform requirements as set out by the BCLOA and CLA Officiating Committees.
10. Candidates for Provincials and Nationals must be available for any games during the tournament.

Selection Committee

1. The selection committee will be comprised of the following members:
 - a. BCLOA Vice-Chair - Senior
 - b. Two or more members are to be appointed by the BCLOA Vice-Chair - Senior. The BCLOA Vice-Chair - Senior shall, at his/her discretion, increase or decrease the number of committee members as required.
2. No members of the selection committee shall be a candidate for a national appointment.

3. The BCLOA Vice-Chair - Senior shall be the Chair of the Selection Committee. The BCLOA Vice Chair - Senior will only cast a vote in the event of a tie in voting.
4. The selection committee will publish a list of recognized evaluators.
5. The selection committee may consult with league commissioners regarding candidates.
6. The selection committee may consult with the RIC's for the respective Provincial Championships
7. The selection committee's decision shall be final.
8. The selection committee does not select RIC's.

Selection Criteria

1. The Selection committee will utilize the following criteria in arriving at their decision:
 - a. Past performance and evaluations at BCLA and CLA sanctioned events
 - b. Past or present contributions to the NOCP program
 - c. Evaluation Grade
 - d. Exam Grade
 - e. League Commissioner Feedback

Application Process

1. All interested candidates are to submit a completed application and two (2) favorable evaluations to the BCLOA Selection Committee no later than the date(s) as laid out in the time line below.
2. The selection committee will review each application and make their recommendations to the BCLOA Vice-Chair - Senior who will then send out the appropriate invitations.

Selection Procedure

The selection procedure will begin after the application deadline.

1. The candidates will be ranked according to the criteria outlined above. The top candidate(s) will be selected to work the respective playoff, provincial, and/or national. Where there is a tie in the final rankings the following criteria will be used to rank the referees
 - a. On-Floor Evaluations – 50%
 - b. NOCP Exam- 30%
 - c. Contributions to the BCLOA Officiating Program – 20%

In addition to the selected referees, alternate referees will be selected to act as back up referees in the event that the nominated officials are not able to fulfill their obligations, or if additional referees are requested.

2. Based on the number of officials required, the successful officials will be notified by telephone or email by the BCLOA Vice Chair - Senior.
3. Officials will be asked to sign a contract agreeing to the terms and conditions of the offer to officiate at the Provincial/National Championship and to abide by the terms set out in the contract.

Selection Time Lines:

Date <i>(Current playing year)</i>	Action Item
April 30	Selection Policy and Application sent out to BCLOA members
June 1	Deadline for submission of Playoff, Provincials and National Applications from interested cand
June 20	Deadline for submission of two (2) Evaluations from candidates who have applied.
June 26	Selection Committee meets to review and discusses applications.
June 28	Selection Committee to Forward Recommendations to the BCLOA Vice-Chair – Senior.

Date <i>(Current playing year)</i>	Action Item
June 30	BCLOA Vice Chair - Senior to send invitations to successful applicants.
July 10	Receive responses from successful applicants
July 15	Submit nominations into the CLA

It was moved by Andrew Corbould, seconded by Nick Thomas that Selection Policy 3. be further amended to read: Founders Cup candidates must not have officiated at no more than three Founders Cup.

AMENDMENT CARRIED.

AMENDED MOTION CARRIED

8. Election of Officers:

- 1. President:** Sohen Gill by acclamation. Secretary cast one vote.
- 2. Vice President – Development:** Terry Mosdell by acclamation. Secretary cast one vote
- 3. Vice President – Administration:** Don Scott by acclamation. Secretary cast one vote.
- 4. Director at Large –** Dave Jenkins by acclamation. Secretary cast one vote.

It was moved by Harold Corbett, seconded by Dave Wilkie to destroy the ballots. CARRIED

9. New Business:

- Andrew Corbould asked if it was common procedure to disclose names of members who are in the midst of Codes of Conduct on the COP. The response was that as far as anyone knew, this is the first time that the BCLA Executive has laid code of conduct charges and issued suspensions, so there is no previous precedent set.
- The referees have concerns that WLA have some rules that are different to the CLA, and whether or not they are insured because of these changes. Rochelle will forward concerns to the insurance company.

- 9. Adjournment:** It was moved by Cam Comeau, seconded by Rob Arden to adjourn the meeting. The meeting adjourned at 2:40 PM. **CARRIED**