
**Minutes of the
2017 BCLA Annual General Meeting
Saturday, October 14, 2017
Whistler Conference Centre, Whistler BC**

1. **Welcome/Call to Order:** The meeting was called to order at 1:03 pm with President, Sohen Gill presiding. Sohen introduced the BCLA Executive and welcomed everyone to the meeting.
2. **Approval of Minutes of the October 15, 2016 BCLA Annual General Meeting.** *It was moved by Beth McLucas, seconded by Harold Corbett that the minutes of the BC Lacrosse Association 2016 Annual General Meeting be adopted as circulated.*
CARRIED
3. **Business Arising from Previous Minutes:** None
4. **Executive Reports – All reports contained in the 2017 BCLA Annual Report**
*** Motion to accept all reports as circulated.**
 - a) President and CLA Report: Sohen Gill
 - b) Vice President – Administration and Finance: Don Scott
 - c) Secretary: Myrna Cable
 - d) Vice President – Operations: Greg Toll
 - e) Vice President – Performance Programs: Tyson Leies
 - f) Vice President – Development: Terry Mosdell
 - g) Vice President - Technical Programs: Dennis Quigley
 - h) Director at Large: David Jenkins
 - i) Executive Director: Rochelle Winterton

It was moved by Gord McIntosh, seconded by Dave Wilkie to accept all reports as circulated in the Annual Report. CARRIED

It was moved by Don Scott, seconded by Greg Toll to accept the Financial Statements and Budget as presented in the Annual Report. CARRIED

Directorate/Technical Support Group Reports

- a) Senior Directorate Chair, Harold Corbett reported that the Senior Directorate had good discussion points in their meetings. Elections were held, Harold was re-elected as Chair and Judy Regier was re-elected as Secretary.
- b) Minor Directorate Chair, Gordon McIntosh reported that the Minor Directorate had a good meeting. Pam Mason was re-elected as Vice Chair and Diane Blair was re-elected as Female Box Lacrosse Chair.
- c) Field Directorate Chair, Dirk Rachfall reported the Field Directorate held their Special Session April 8th and his report is in the Field Directorate section of the Annual Report. Elections were held and Kellie Ohlmann is now the Vice Chair of Women's Field. Dirk would like to thank Sue Kinna for her years on the Field Directorate. Dirk would also like to make a correction to the 2017 Yearbook; page 23 BC beat Ontario 10-8 in the Gold Medal Game. BC took Gold, Ontario took Silver!

d) BC Lacrosse Coaches Group Chair, Russ Sheppard reported the Coaches Special Session was held September 9th and his report is in the BCLA Coaches section of the Annual Report. Elections were held and Scott Jensen was elected as Vice Chair Senior, Glen Bzowy was elected as Vice Chair Men's Field, Secretary position is vacant. Rule changes of note regarding Bench Rules 7.01 (a) coach's minimum age and 7.03; no door people.

e) BC Lacrosse Officials Group Chair, Lee Brien reported that the Officials held their Officials Special Session September 9th and his report is in the BCLA Officials section of the Annual Report. Elections were held and Lee Brien was re-elected as Chair, Michelle Bennett was elected as Vice Chair Women's Field, Andrew Corbould was re-elected as Secretary and Doug Wright was elected as Director at Large.

5. Credentials Report (Myrna Cable)

Out of a possible 341 votes, there were 243 voting delegates in attendance at this AGM.

The breakdown is as follows:

Field	34	out of a possible	68
Minors	119	out of a possible	126
Seniors	66	out of a possible	97
Vol Tech	0	out of a possible	6
Officials	13	out of a possible	22
Coaches	3	out of a possible	4
Executive	8	out of a possible	8
Total	234	out of a possible	341

6. (a) Proposed Amendments - BCLA Constitution and By-Laws

It was moved by Sam Hofer, seconded by Ken Buchan to amend BY-LAW I: DEFINITIONS 15 that would read:

15. **Senior Divisions** - Junior and older divisions, and Field Lacrosse players and teams of players in Senior Divisions.

CARRIED

It was moved by Sam Hofer, seconded by Joe Wong to amend BY-LAW IX: THE EXECUTIVE, 2., 1st and 2nd paragraphs that would read:

2. The Executive shall ratify the appointments to the following recognized positions; and may rescind any such appointment on a two-thirds vote of the Executive:
- Commissioner for each Senior league in the Province
 - Commissioner for each Junior league in the Province
 - Director for each Zone in the Province
 - Commissioners for Field Lacrosse
 - Any other Commissioners as required may be appointed
 - Four regional Officiating Co-ordinators for Senior officials representing the Lower Mainland, Vancouver Island, Northern Interior and Southern Interior
 - Officiating Co-ordinators for Minor officials representing the eight designated Zones of the Province
 - Any other regional Officiating Coordinator as required may be appointed
 - Provincial Teams' staffs
 - Four regional Coaching Co-ordinators for Senior coaches representing the Lower Mainland, Vancouver Island, Northern Interior and Southern Interior
 - Coaching Co-ordinators for Minor coaches representing the eight designated Zones of the Province
 - Any other regional Coaching Coordinator as required may be appointed.
 - The Regional Development Directors (one for each zone or region), the Athlete, Schools, Women's and Inter-Lacrosse representative.

The Commissioners shall be appointed on the recommendation of all teams within a Senior, Junior category, and all the member associations within a Commission or Zone. A Commissioner should not be a member of a local association within the Commission.

CARRIED (Noted that Dave Bailuk opposed this motion.)

It was moved by Sam Hofer, seconded by Frank Pongracz to amend BY-LAW XI: DIRECTORATES/TECHNICAL SUPPORT GROUPS, 1. THE SENIOR DIRECTORATE (a) that would read:

1. THE SENIOR DIRECTORATE

- (a) The Voting Members of the Senior Directorate shall consist of the Chair, Vice Chair and Secretary of the Senior Directorate; the Commissioners of all Masters, Senior, and Junior leagues or their designates; Vice President Operations and the Vice President Development; Chair of the BCLOTSG or designate; the Chair of the BCLCTSG or designate. All of the above members have a vote. The Chair of the Minor Directorate or designate and the Chair of the Field Directorate or designate may request to attend a Senior Directorate meeting or send written reports as deemed necessary.

CARRIED (Noted that Dave Bailuk opposed this motion.)

It was moved by Sam Hofer, seconded by Chris Scott to remove reference to “Intermediate” in BY-LAW XII: COMMISSIONS, 1 that would read:

1. Local associations, which are members of this Association, shall work together to form a league, leagues or district; and a Commission shall be set up to govern play within such leagues or districts.

Commissions for Senior and Junior Leagues shall be one-person commissions appointed as set out in By-Law VIII, Section 2.

District Commissions shall be established as set out in By-Law X, Section 2(c).

CARRIED

6. (b) Proposed Amendments - BCLA Operating Policy

It was moved by Russ Sheppard, seconded by Jamie Scott to amend REGULATION 11: SUSPENSIONS AND DISCIPLINE, 11.01 that would read:

- 11.01 All BCLA members shall recognize that all disciplinary actions and suspensions given in the Field Directorate, Senior Directorate, Minor Directorate, Recreation Directorate, BC Lacrosse Coaches Technical Support Group, BC Lacrosse Volunteer Leadership Technical Support Group and the BC Lacrosse Officials Technical Support Group will be served in that Directorate or Technical Support Group, unless upon a recommendation of the residing body, it is deemed by the BCLA Executive that the infraction warrants a suspension from all sectors or any other sectors of the BCLA. An exception to this will be when a suspension is due to non-payment of funds owing to the BCLA Office, Team or League. When a suspension is for outstanding monies, the suspension will apply to all Directorates and Technical Support Groups. The only other exception will be that a Minor Directorate player is not permitted to play with a Senior Directorate team until the player's suspension with the Minor team has been served and if a Minor Directorate player receives a suspension while playing up on a Senior Directorate team, the player is not able to play for their minor team until the suspension for the allotted number of games assessed in the Senior Directorate has been served with the team the player is registered with. Coaches who receive a suspension in Minor or Senior are not permitted to coach at any level until the suspension has been served in the level at which the suspension was given.

CARRIED

It was moved by Don Scott, seconded by Denise Forlin to amend APPENDIX A: BCLA APPEALS PROCESS. It was moved by Angie Schwan, seconded by Dave Wilkie to amend APPENDIX A: BCLA APPEALS PROCESS that Appendix A be further amended:

Service of documents

6. The applicant must provide to the BCLA Office written notice by fax, email and/or mail and payment of \$500.00 no later than seventy-two (72) hours after receipt of the decision. If notice is provided by fax and/or email, the payment in the amount of \$500.00 must be received by the BCLA Office within seventy-two (72) hours of the written notice.

AND

Time Limits

9. The Notice of Appeal must be filed in the BCLA office no later than 72 hours after the decision being made.

AMENDMENT CARRIED.

APPENDIX A: BCLA APPEALS POLICY AND PROCESS
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Definitions:

“Appeal” refers to the Appeal conducted under this process;

“Appeal Board” refers to the Appeal Committee;

“Appellant” refers to the member appealing a decision;

“Hearing” refers to the hearing conducted under this process;

“May” refers to a choice to act or not;

“Member” is defined in the BCLA By-Law II: Membership.

“Notice of Appeal” refers to the application filed in accordance with this process;

“Party” or “Parties” refers to any person affected and participating in the Appeal;

“Respondent” refers to the individual or body whose decision is being appealed.

“Business Days” refers to BCLA offices hours and if a holiday falls within this time frame then the time is extended to the next day that the BCLA office is open.

General Powers

1. The Appeal Board has the power to manage its own processes and may produce rules respecting practice and procedure to enable the unbiased and timely resolution of the matters before it.
2. Without limiting section (1), the Appeal Board may make rules as follows:
 - a) Relating to holding of pre-hearing conferences which might include confidential conferences, requesting parties to attend a pre-hearing conference;
 - b) With respect to receipt and disclosure of documentation;
 - c) Regarding the exchange of records and documents by parties;
 - d) Regarding written submissions by parties;
 - e) Specifying the form of application and time within which and how the party must respond to the application;
 - f) Regarding service of the documents;
 - g) Regarding each party providing a mailing address and/or email address and/or fax number for service;
 - h) Regarding procedures for preliminary or interim matters;
 - i) Regarding any additional parties to an application;
 - j) Regarding adjournments;
 - k) Regarding the joining of applications;
 - l) Regarding witnesses to an application;
 - m) Regarding non-compliance with the Appeal Boards rules;
 - n) Regarding access and restrictions to documents;
3. Any changes to the rules in this section may be made at the Annual General Meeting of BCLA.
4. The Appeal Board is to ensure that these rules of practice and procedure are available to the Members and public.

Withdrawal or Settlement of Application

5. The applicant must inform the Appeal Board if all or part of the issue has been settled. Upon receipt of settlement the Appeal Board must inform all parties that the application has been altered or withdraw.

Service of Documents

6. Anyone who wishes to appeal must provide to the BCLA Office written notice by fax, email and/or mail and payment of \$500.00 no later than seventy-two (72) hours after receipt of the decision. If notice is provided by fax and/or email, the payment in the amount of \$500.00 must be received by the BCLA Office within seventy-two (72) hours of the written notice.
7. The Appeal Board will provide any and all documents received from the applicant to any person named in the application by personal service which includes ordinary mail, fax, and/or email to the last known address. That person will be able to respond to the materials.

Grounds for Appeal

8. An appeal may only be heard if there are sufficient grounds for the appeal. Sufficient grounds include, but are not limited to, the following:
 - 8.1 making a decision for which there was no authority or jurisdiction as set out in governing documents;
 - 8.2 failing to follow procedures as laid out in the bylaws or approved regulations of the BCLA;
 - 8.3 making a decision that was influenced by bias;
 - 8.4 failing to consider relevant information and/or taking into account irrelevant information in making the decision;
 - 8.5 exercising its discretion for an improper purpose; and/or
 - 8.6 making a decision that was unreasonable.
 - 8.7 Within three (3) business days of receiving notice of an appeal, the BCLA Executive Director will forward the notice of appeal to the Chair of the Appeals Committee.
 - 8.8 The Chair of the Appeals Committee shall review the information submitted under clause 6 and 7 within three (3) business days of receipt and, if upon preliminary view, the appeal appears to have no grounds, the Chair shall notify the appellant of that opinion, giving the appellant a reasonable opportunity to make further submissions before making a final decision. The final decision shall be made by the Chair of the Appeals Committee within three (3) business days of receipt of the further submissions. If the final decision is that the appeal has no grounds, the appellant shall be notified of that decision, in writing, with reasons, and the appeal shall be dismissed, and the \$500.00 will be refunded.

Notice of Appeal

9. The Notice of Appeal must include the following:
 - a) The applicants name, address, phone number(s) and e-mail address;
 - b) Identify the decision that is being Appealed;
 - c) State why the decision should be changed;
 - d) State the outcome requested; and
 - e) The required fee of \$500.00

Time Limits

10. The Notice of Appeal must be filed in the BCLA office no later than seventy-two (72) hours after the decision being made.
11. The commencement of an Appeal does not operate as a stay or suspend the decision being appealed.
12. The Chair or delegate shall hold an Appeal hearing within fourteen (14) business days of receipt of the Notice of Appeal. If for some unforeseen reason the President or his/ her designate may extend this timeline.

Appeal Board Members

13. The BCLA Vice President - Administration will appoint a minimum of 25, no more than 30 Appeal Board members by January 1 each year.
14. The Chairs of the Senior, Minor and Field Directorates will appoint Appeal Members from their executives, commissioners and/or the BCLA Appeal Committee.
15. Each hearing will have a Chair and three to seven panel members. The panel members will have the jurisdiction of, and may exercise and perform the powers and duties provided to them under this policy and process.
16. The decision of a majority of the panel members constitutes the decision of the panel.

17. Appeal Board members must faithfully, honestly and impartially perform their duties and must not, except in the proper performance of those duties, disclose to any person any information obtained as a member.

Disclosure of Documents

18. Appeal Board members and/or parties to the Appeal must not disclose or be compelled to disclose any documentation or statements made by a party in the dispute unless the matter proceeds to criminal court.

Summary Dismissal

19. At any time once an application has been filed, the Chair, Vice President – Administration and Finance, Senior/Minor and/or Field Directorate Chair may dismiss all or part of it if the Appeal Board determines that:
 - a) the application is not within the jurisdiction of the board;
 - b) the application was not filed within the applicable time limit; and
 - c) the application was made in bad faith or filed for an improper purpose or motive.
20. If the Appeal Board dismisses all or part of the application, the Chair must inform all parties of the decision in writing within seven (7) business days and the reason for that decision.

Witnesses

21. A party to the application may provide a witness statement in writing if that witness is relevant to the issue(s) in the application.
22. The Appeal Board and a party to the application have the right if necessary to ask questions to the witnesses for a full and fair disclosure of the matters relevant to the hearing.
23. The Chair may limit the examination of the witness if he/she are satisfied that the questions have been answered.

Recording of Hearing

24. The Chair or designate will take minutes of the hearing. These minutes will be forwarded to the BCLA Executive Director to keep on file.

Form of hearing of application

25. The hearing may be in any combination of written, telephone, and in person.

Adjournments

26. The Chair has the right to adjourn a hearing if required and provide reasons for the adjournment.
27. The Chair must ensure that the adjournment does not impact any of the parties in a negative way.

Evidence

28. The Chair may receive and accept information that it considers relevant, necessary and appropriate to the matter that is being appealed.

Decisions

29. The Appeal Board may attach terms or conditions to a decision.
30. The Appeal Board's decision is effective on the date on which it is issued, unless otherwise specified by the Appeal Board.
31. The Chair must communicate the Committee's final decision in writing within seven (7) business days to the parties affected by the decision, and give reasons for the decision. A copy of this letter must be sent to the BCLA Executive Director to keep on file.
32. If the Appellant is successful, the cost of the Appeal (\$500.00) will be returned to the issuing person. If the Appellant is not successful, the money is then forfeited. There shall be no returning of moneys should the Appeal be upheld.

Review by Level of Appeal

33. If a further Appeal is warranted by anyone with a vested interest to the BCLA Executive Committee level, then a further \$500 will be required and a written Appeal to the BCLA Vice President – Administration and Finance. If notice is provided by fax and/or email, the payment in the amount of \$500 must be received by BCLA within **seven (7) business days of written notice**.
34. The Notice of Appeal must be commenced no later than fourteen (14) business days of the decision from the Directorate Appeal hearing. If for some unforeseen reason the President or his/her designate may extend this timeline.

Immunity for Appeal Board

35. The Chair, Appeal Board members or other officer who makes a decision in an application within their performance of a statutory duty or in the exercise of statutory power is not subject to legal proceedings.

Conduct of the Appeal

36. Chair to call the appeal to order.

37. Chair to state the matters to be heard; the only matters that may be brought up in the presentation of the appeal are those matters which were identified in the request for the appeal; other matters may not be introduced.

38. The order of speaking shall be as follows:

- a) Appellant;
- b) Any other appellants or witnesses in order of the appeal's filing;
- c) Person(s) decision that is being appealed;
- d) Other person(s) who support the decision;
- e) Appellant rebuttal;
- f) Person(s) final statement;
- g) Opportunity for Appeal Committee to ask any final questions; and
- h) Adjournment.

AMENDED MOTION CARRIED.

It was moved by Sam Hofer, seconded by Sean Lehman to amend APPENDI X: 2016-2017 FEE SCHEDULE, SENIOR AND MINOR BOX LACROSSE PLAYER REGISTRATION, 1st page. It was moved by Don Scott, seconded by Harold Corbett to further amend APPENDI X: 2016-2017 FEE SCHEDULE, SENIOR AND MINOR BOX LACROSSE PLAYER REGISTRATION, 1st page that would read: Junior B Tier 1, 2, 3 would all pay \$220 for team insurance and Junior B Tier 1, 2, 3 would all pay \$51.00 Registration.

AMENDMENT CARRIED

SENIOR AND MINOR BOX LACROSSE PLAYER REGISTRATION – 2018 Season				
	TEAM FEE INSURANCE		REGISTRATION	
Senior A	\$250	\$385	\$55/Player	
Senior B	\$150	\$385	\$55	
Senior C	\$150	\$385	Year 1 \$15	Year 2 \$25 Year 3 \$55
Junior A	\$150	\$220	\$51	
Junior B Tier 1	\$100	\$220	\$51	
Junior B Tier 2	\$100	\$220	\$51	
Junior B Tier 3	\$100	\$220	\$51	

AMENDED MOTION CARRIED

It was moved by Lee Brien, seconded by Cam Anderson to amend APPENDIX B: 2016-2017 FEE SCHEDULE, 2nd page, BC OFFICIALS FEES, PAYMENT TO REFEREES. It was moved by Beth McLucas, seconded by Glen Bzowy to further amend APPENDIX B: 2016-2017 FEE SCHEDULE, 2nd page, BC OFFICIALS FEES, PAYMENT TO REFEREES that would read: SHOT CLOCK, MINI-TYKE/TYKE, U7 AND U9 remain at current rates.

AMENDMENT CARRIED

It was moved by Lee Brien, seconded by Sean Lehman to amend APPENDIX B: 2016-2017 FEE SCHEDULE, 2nd page, BC OFFICIALS FEES, PAYMENT TO REFEREES that would read: Mini-Tyke, Tyke, Novice and Peewee shot clock would be paid \$15.00 and Bantam and Midget shot clock would be paid \$20.00.

AMENDMENT CARRIED

PAYMENTS TO REFEREES:

Senior Box Officials Payments (per game)

As set out by agreements with individual leagues.

Minor Box Officials Payment/Game

Shot Clock Officials Mini-Tyke, Tyke, Novice, PeeWee, Female	\$15
Shot Clock Officials Bantam, Midget	\$20
Mini-Tyke/Tyke	\$20
Novice (Minor/Female)	\$30
PeeWee (Minor/Female)	\$35
Bantam (Minor/Female)	\$40
Midget (Minor/Female)	\$45
Juvenile (Minor)/Junior/Senior (Female)	\$50

Field Officials Payment/Game

U7	\$20
U9	\$25
U11	\$35
U13	\$40
U15	\$45
U18	\$55
Senior Men's	\$65

Women's Field Umpire Payment/Game

U12	\$35
U15	\$40
U19	\$45
Senior	\$45

AMENDED MOTION CARRIED

7. Election of Officers

- a) Slate of Officers presented by Nominations Committee
- b) Election by Position:

1. Vice President – Operations (2-Year Term) Greg Toll by acclamation. Secretary will cast a ballot.

2. Vice President – Performance Programs (2-Year Term) Tyson Leies nominated by the Nomination Committee; Fred Lachlan from the floor. Ballots issued; Tyson Leies was elected.

3. Secretary (2-Year Term) Myrna Cable by acclamation. Secretary will cast a ballot.

4. Director at Large (2-Year Term) David Jenkins by acclamation. Secretary will cast a ballot.

It was moved by Terry Kirstiuk, seconded by Harold Corbett to destroy the ballots.

CARRIED.

8. New Business:

- Doug Wright discussed the 3-year Midget program in Minor Hockey.
- Greg Toll brought to the attention of the membership that the BC Society transition must take place by November 2018. The New Society Act changed in November 2017. This can be a time-consuming process and should be started as soon as possible to avoid complications with Gaming Funds. It can take up to six months to process because you have to call a Special Meeting to make some of the changes.
- Discussion took place regarding the 2017 Midget A1 Provincial Championships and the number of teams allowed to participate. Gord McIntosh addressed the membership.

9. Adjournment. *It was moved by Dirk Rachfall, seconded by Jamie Scott to adjourn the meeting.* **CARRIED.** The meeting adjourned at 2:25 PM.