

**BRITISH COLUMBIA LACROSSE ASSOCIATION
WOMEN'S PROVINCIAL CHAMPIONSHIP/TOURNAMENT HOSTING AGREEMENT**

Agreement made this ____ day of _____ 20__ between the British Columbia Lacrosse Association (**BCLA**), the Field Directorate and the

(hereinafter referred to as **HOST**)

Whereas the **BCLA FIELD DIRECTORATE** agrees to sanction the following Provincial Championships.

U18 T1 T2
U15 T1 T2
U13 T1 T2

To be held on the following dates: _____.

1. Whereas the **BCLA, FIELD DIRECTORATE** recognizes the need to clarify the relationship between the **BCLA, FIELD DIRECTORATE** and the **HOST** by establishing their respective rights and obligations and;

Whereas the **BCLA, FIELD DIRECTORATE** and its members agree that the Provincial Championships will serve to contribute to the promotion of the game of Lacrosse:

Therefore, the parties agree to the following:

1. BCLA OBLIGATIONS

The **BCLA** shall:

- a) Secure sponsorships for Provincial Championships
- b) Receive Provincial declarations
- c) Financial responsibilities: gold, silver and bronze medals, first place plaques, field rentals and yellow game balls for all **FIELD** Provincial Championship games.
- d) Approve through communication with the **FIELD** Directorate local vendors wishing to set up at Provincial Championships, no later than 15 days prior to Provincial Championships.
- e) Inform **FIELD Directorate** and **Host** of **BCLA** sponsors wishing to attend provincials 60 days prior to Provincial Championships.
- f) Supply Provincial Championship T-shirts & other provincial souvenirs (all profits to **BCLA**)
- g) Responsible for the approval of the budgets of the Host(s).

2. FIELD DIRECTORATE OBLIGATIONS

The **FIELD DIRECTORATE** shall:

- a) Sanction and promote the Provincial Championships with consultation of the **BCLA Board of Directors** as Per Women's Field Provincial Championship Directive.
- b) Provide a copy of the Women's Field Provincial Championship Directive to the Host
- c) The Field Directorate shall review and forward Host's budgets for the **BCLA** Field Provincial Championships to the **BCLA** Executive for approval.

3. HOST OBLIGATIONS

The **HOST** shall:

- a) Select, arrange, organize, and operate the venue(s) which meets the minimum criteria established in the 2022-2024 Women's Field Lacrosse Official Playing Rules **Version 1.1//December 2022**.
- b) Provide nominations to the **FIELD** Directorate for Convenor.
- c) Submit a list of extra curricular functions, if any, planned to be held.

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- d) Provide meeting facilities for the pre-Provincial Championship coaches and officials meeting and AS REQUIRED FOR ANY Disciplinary/Appeal Hearing. BCLA Field Directorate Disciplinary Rules should be handed out at this meeting.
- e) Provide a sufficient number of volunteers and FIELD officials to efficiently manage Provincial Championships (bench officials, scorekeepers)
- f) Make sure all games are played in accordance to the set schedule.
- g) May provide a souvenir program (BCLA will not be producing a program or roster sheet, but will provide up to \$250 with receipts), with one page of free advertising to the BCLA.
- h) The **HOST** must prepare a budget of anticipated revenue and expenses.
- i) No admission shall be charged to spectators.
- j) The host may conduct a raffle for prizes to be won at the provincial championships and retain those profits. * **Income generated from the 50/50 draws is the property of the Hosts. The Hosts must secure a BC Gaming Policy & Enforcement Branch license to hold any 50/50 or other raffles.**
- k) The **HOST** must comply with the Women’s FIELD Provincial Championship Directive.
- l) The **HOST** is responsible to have field time booked prior to submitting application to Host Provincial Championships.
- m) Provide all original copies of game sheets and disciplinary reports to the Provincial Playoff Director.
- n) Ensure a plan is in place to have quick medical attendance on site.
- o) All expenses **other than** medals, awards, plaques, field time, balls and umpire’s fees & travel costs, & BCLA representative expenses, are the responsibility of the Host(s).
- p) Provide the **FIELD DIRECTORATE** with a complete financial report within thirty (30) days of the completion of the Provincial Championships.
- q) Provide a hospitality room for coaches, officials and administrators for the duration of the Provincials Championships.

British Columbia Lacrosse Association: _____ Date: _____

Please print name of person authorizing _____

Field Directorate _____ Date: _____

Please print name of person authorizing _____

Host _____ Date: _____

Please print name of person authorizing _____